



**Alexander Sloan**

Accountants and Business Advisers

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**SCOTTISH POLICE CREDIT UNION LTD**

**ANNUAL REPORT AND FINANCIAL STATEMENTS**

**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

Registration No. 213597

# SCOTTISH POLICE CREDIT UNION LTD

## CREDIT UNION INFORMATION

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**FCA number** 213597

**Registered Society number** 37CU

**Directors**

Austin Dorrian  
Duncan Sloan  
Allan Macleod  
Chris Mooney  
Robert Kennedy  
Ricky Mason  
William Newlands  
Alison Kennedy  
Kevin Pollock  
George Nedley  
Graeme Gallie  
L Garbutt  
T Collie  
A Wood

(Appointed 7 December 2021)

(Appointed 7 December 2021)

(Appointed 7 December 2021)

**Secretary** Robert Kennedy

**Registered office** 165 Baillieston Road  
Glasgow  
G32 0TN

**Auditor** Alexander Sloan Accountants and Business Advisers  
180 St Vincent Street  
Glasgow  
G2 5SG

# SCOTTISH POLICE CREDIT UNION LTD

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# SCOTTISH POLICE CREDIT UNION LTD

## DIRECTORS' REPORT

### FOR THE YEAR ENDED 30 SEPTEMBER 2022

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The Directors present their annual report and financial statements for the year ended 30 September 2022.

#### Principal activity

The principal activity of the credit union continued to be that defined in the Credit Union Act 1979.

The credit union is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

#### Results and dividends

The results for the year are set out on page 6.

#### Directors

The Directors who held office during the year and up to the date of signature of the financial statements were as follows:

Austin Dorrian	
Duncan Sloan	
Allan Macleod	
Chris Mooney	
Robert Kennedy	
Ricky Mason	
Craig Rankine	(Resigned 7 December 2021)
William Newlands	
Alison Kennedy	
Kevin Pollock	
George Nedley	
Graeme Gallie	
Lynne Hutchinson	(Resigned 22 December 2021)
L Garbutt	(Appointed 7 December 2021)
T Collie	(Appointed 7 December 2021)
A Wood	(Appointed 7 December 2021)

#### Compliance statement

Under the Prudential Regulation Authority rulebook the Board of Directors must report to the members at the Annual General Meeting on certain areas of compliance within the credit union. The credit union is therefore pleased to report that during the year the credit union has been in compliance with:

- Depositor Protection Rules 11, 12, 14 and the requirements of rule 15 that relate to rule 11; and
- PRA Credit Union Rule 2.10 (fidelity bond insurance requirements); and
- The requirements of compliance under the PRA "additional activities".

#### Principal risks and uncertainties

The main financial risks of the credit union are set out in the notes to the financial statements.

# SCOTTISH POLICE CREDIT UNION LTD

## DIRECTORS' REPORT (CONTINUED)

**FOR THE YEAR ENDED 30 SEPTEMBER 2022**

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### Statement of Directors responsibilities

The Directors are responsible for preparing the annual report and the financial statements in accordance with applicable law and regulations.

Legislation requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014 the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the credit union and of the surplus or deficit of the credit union for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the credit union will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the credit union's transactions and disclose with reasonable accuracy at any time the financial position of the credit union and enable them to ensure that the financial statements comply with the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014. Directors are also responsible for safeguarding the assets of the credit union and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### Statement of disclosure to auditor

So far as each person who was a Director at the date of approving this report is aware, there is no relevant audit information of which the credit union's auditor is unaware. Additionally, the Directors individually have taken all the necessary steps that they ought to have taken as Directors in order to make themselves aware of all relevant audit information and to establish that the credit union's auditor is aware of that information.

### Auditor

A resolution for the re-appointment of Alexander Sloan as auditors of the credit union is to be proposed at the forthcoming Annual General Meeting.

By order of the board



.....  
Robert Kennedy

**Secretary**

Date: ..... 17/11/2022

# SCOTTISH POLICE CREDIT UNION LTD

## INDEPENDENT AUDITOR'S REPORT

### TO THE MEMBERS OF SCOTTISH POLICE CREDIT UNION LTD

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#### Opinion

We have audited the financial statements of Scottish Police Credit Union Ltd (the 'credit union') for the year ended 30 September 2022 which comprise the revenue account, the statement of comprehensive income, the balance sheet, the statement of changes in equity, the statement of cash flows and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including FRS 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the credit union's affairs as at 30 September 2022 and of its surplus or deficit for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014.

#### Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the *Auditor's responsibilities for the audit of the financial statements* section of our report. We are independent of the credit union in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

#### Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Directors' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the credit union's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Directors with respect to going concern are described in the relevant sections of this report.

#### Other information

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The Directors are responsible for the other information contained within the annual report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

#### Opinions on other matters prescribed by the Co-operative and Community Benefit Societies Act 2014

In our opinion, based on the work undertaken in the course of our audit:

- the information given in the strategic report and the Directors' report for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the strategic report and the Directors' report have been prepared in accordance with applicable legal requirements.

# SCOTTISH POLICE CREDIT UNION LTD

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF SCOTTISH POLICE CREDIT UNION LTD

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#### **Matters on which we are required to report by exception**

We have nothing to report in respect of the following matters where the Co-operative and Community Benefit Societies Act 2014 requires us to report to you if, in our opinion:

- proper books of account have not been kept by the credit union in accordance with the requirements of the legislation; or
- a satisfactory system of control over transactions has not been kept by the credit union in accordance with the requirements of the legislation; or
- the Revenue Account and Balance Sheet are not in agreement with the books of account of the credit union; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of Directors**

As explained more fully in the Directors' responsibilities statement, the Directors are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Directors determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, the Directors are responsible for assessing the credit union's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Directors either intend to liquidate the credit union or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

#### **Extent to which the audit was considered capable of detecting irregularities, including fraud**

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the credit union through discussions with directors and other management, and from our wider knowledge and experience of the sector;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the credit union, including Corporate and Community Benefit Society legislation and taxation legislation.
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the credit union's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud;
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

# SCOTTISH POLICE CREDIT UNION LTD

## INDEPENDENT AUDITOR'S REPORT (CONTINUED)

### TO THE MEMBERS OF SCOTTISH POLICE CREDIT UNION LTD

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#### ***Extent to which the audit was considered capable of detecting irregularities, including fraud***

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias;
- investigated the rationale behind significant or unusual transactions.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with PRA, FCA and HMRC.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <http://www.frc.org.uk/auditorsresponsibilities>. This description forms part of our auditor's report.

#### **Use of our report**

This report is made solely to the credit union's members, as a body, in accordance with the Co-operative and Community Benefit Societies Act 2014. Our audit work has been undertaken so that we might state to the credit union's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the credit union and the credit union's members as a body, for our audit work, for this report, or for the opinions we have formed.

*Alexander Sloan*

**Alexander Sloan**

18/11/2022

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**Accountants & Business Advisers  
Statutory Auditor**

180 St Vincent Street  
Glasgow  
G2 5SG



# SCOTTISH POLICE CREDIT UNION LTD

## REVENUE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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	Notes	2022 £	2021 £
Loan interest receivable and similar income	3	1,991,764	1,870,062
Interest payable and similar charges	4	(519,761)	(364,303)
Net interest receivable		<u>1,472,003</u>	<u>1,505,759</u>
Fees and commissions receivable	5	3,931	3,649
Fees and commissions payable	6	(26,346)	(12,521)
Net fees and commissions		<u>(22,415)</u>	<u>(8,872)</u>
Other operating income	7	4	352,835
Administrative expenses	8	(728,504)	(751,909)
Depreciation and amortisation		(45,293)	(64,275)
Other operating expenses	9	(46,758)	(35,898)
Impairment on loans for bad and doubtful debts	15	(144,714)	(53,903)
<b>Surplus before taxation</b>		<u>484,323</u>	<u>943,737</u>
Corporation tax	12	(17,861)	(10,077)
<b>Surplus for the year</b>		<u><u>466,462</u></u>	<u><u>933,660</u></u>

The Revenue Account has been prepared on the basis that all operations are continuing operations. The notes on pages 11 to 26 form an integral part of these financial statements.

# SCOTTISH POLICE CREDIT UNION LTD

## STATEMENT OF COMPREHENSIVE INCOME

*FOR THE YEAR ENDED 30 SEPTEMBER 2022*

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	Notes	2022 £	2021 £
Surplus for the year		466,462	933,660
Other comprehensive income		-	-
<b>Total comprehensive income for the year</b>		<u>466,462</u>	<u>933,660</u>

The notes on pages 11 to 26 form an integral part of these financial statements.

# SCOTTISH POLICE CREDIT UNION LTD

## BALANCE SHEET

AS AT 30 SEPTEMBER 2022

	Notes	2022 £	2021 as restated £
<b>Assets</b>			
Cash and balances at central banks	13	166	228
Loans and advances to banks	13	20,112,771	16,305,104
Loans and advances to customers	14	24,656,969	25,555,161
Intangible assets	16	51,383	43,327
Tangible assets	17	78,643	64,822
Other receivables	18	96,959	86,241
<b>Total assets</b>		<b>44,996,891</b>	<b>42,054,883</b>
<b>Liabilities and reserves</b>			
Customer accounts	19	39,414,675	36,931,874
Other liabilities	20	68,593	75,848
		39,483,268	37,007,722
General reserve	26	4,808,958	4,352,161
Other reserves	26	704,665	695,000
Total reserves		5,513,623	5,047,161
<b>Total liabilities and reserves</b>		<b>44,996,891</b>	<b>42,054,883</b>

The financial statements were approved by the Board of Directors and authorised for issue on 18/11/2022 and are signed on its behalf by:



Austin Dorrian  
Director

Allan Macleod

Allan Macleod  
Director



Robert Kennedy  
Secretary

The notes on pages 11 to 26 form an integral part of these financial statements.

# SCOTTISH POLICE CREDIT UNION LTD

## STATEMENT OF CHANGES IN EQUITY

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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	Other Reserve £	General Reserve £	Total £
<b>Balance at 1 October 2020</b>	200,000	3,913,501	4,113,501
Year ended 30 September 2021:			
Surplus and total comprehensive income for the year	495,000	438,660	933,660
Other movements	-	-	-
	<hr/>	<hr/>	<hr/>
<b>Balance at 30 September 2021</b>	<b>695,000</b>	<b>4,352,161</b>	<b>5,047,161</b>
Year ended 30 September 2022:			
As previously stated	200,000	4,847,161	5,047,161
Prior year adjustment	495,000	(495,000)	-
	<hr/>	<hr/>	<hr/>
Opening reserves as restated	695,000	4,352,161	5,047,161
Surplus and total comprehensive income for the year	(29,600)	496,062	466,462
Other movements	39,265	(39,265)	-
	<hr/>	<hr/>	<hr/>
<b>Balance at 30 September 2022</b>	<b>704,665</b>	<b>4,808,958</b>	<b>5,513,623</b>

The notes on pages 11 to 26 form an integral part of these financial statements.

# SCOTTISH POLICE CREDIT UNION LTD

## STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 30 SEPTEMBER 2022

	Notes	£	2022 £	£	2021 £
<b>Cash flows from operating activities</b>					
Surplus for the period			466,462		933,660
Depreciation and amortisation	10	45,293		64,275	
Corporation tax expenses	12	17,861		10,077	
Provision movement	15	157,432		66,666	
Interest income on loans	3	(1,897,759)		(1,817,024)	
Distribution on members shares	4	519,761		364,303	
			(1,157,412)		(1,311,703)
<b>Working capital adjustments</b>					
Change in other receivables and prepayments		(10,718)		21,243	
Change in other liabilities		(15,039)		6,920	
			(25,757)		28,163
<b>Cash flows from changes in operating assets and liabilities</b>					
Loan repayments less loans advanced	14	2,638,519		285,382	
Customer balance cash movement		1,963,040		3,267,498	
Movement on funds on deposit	13	(5,019,111)		(992,506)	
			(417,552)		2,560,374
Corporation tax paid			(10,077)		(8,804)
<b>Net cash flow from operating activities</b>			(1,144,336)		2,201,690
<b>Investing activities</b>					
Purchase of intangible assets	16	(22,083)		(27,043)	
Purchase of tangible fixed assets	17	(45,087)		(23,347)	
Net cash used in investing activities			(67,170)		(50,390)
<b>Proceeds from borrowings</b>		-		-	
<b>Net cash used in financing activities</b>			-		-
<b>Net (decrease)/increase in cash and cash equivalents</b>			(1,211,506)		2,151,300
Cash and cash equivalents at beginning of year			10,268,836		8,117,536
<b>Cash and cash equivalents at end of year</b>	28		<b>9,057,330</b>		<b>10,268,836</b>

The notes on pages 11 to 26 form an integral part of these financial statements.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS

*FOR THE YEAR ENDED 30 SEPTEMBER 2022*

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### 1 Accounting policies

#### Background information

Scottish Police Credit Union Ltd is registered in the UK as a society under the Co-operative and Community Benefit Societies Act 2014, whose principal activity is to operate as a credit union, within the meaning of the Credit Union Act 1979. The credit union is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority and the Prudential Regulation Authority.

#### 1.1 Accounting convention

These financial statements have been prepared in accordance with FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the requirements of the Co-operative and Community Benefit Societies Act 2014.

The financial statements are prepared in sterling, which is the functional currency of the credit union. Monetary amounts in these financial statements are rounded to the nearest pound.

The financial statements have been prepared under the historical cost convention, modified to include the revaluation of freehold properties and to include investment properties and certain financial instruments at fair value. The principal accounting policies adopted are set out below.

#### 1.2 Going concern

The Credit Union has prepared financial projections taking into account the expected impact of the current economic conditions on the Credit Union's financial reserves. While it is unknown how long the pandemic will last or the extent of the impact on the economy, at the time of approving the financial statements, the Directors have a reasonable expectation that the credit union has adequate resources to continue in operational existence for the foreseeable future. Thus the Directors continue to adopt the going concern basis of accounting in preparing the financial statements.

#### 1.3 Income

Fees and charges receivable either arise in connection with a specific transaction, or accrue evenly over the year. Income relating to individual transactions is recognised when the transaction is complete.

Interest receivable on loans to members and bank interest are recognised using the effective interest rate basis and are calculated and accrued on a daily basis.

#### 1.4 Intangible fixed assets

Intangible assets acquired separately from a business are recognised at cost and are subsequently measured at cost less accumulated amortisation and accumulated impairment losses.

Intangible assets acquired on business combinations are recognised separately from goodwill at the acquisition date where it is probable that the expected future economic benefits that are attributable to the asset will flow to the entity and the fair value of the asset can be measured reliably; the intangible asset arises from contractual or other legal rights; and the intangible asset is separable from the entity.

Amortisation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Software	20%-33.33% straight line
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#### 1.5 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

### FOR THE YEAR ENDED 30 SEPTEMBER 2022

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#### 1 Accounting policies

(Continued)

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Freehold land and buildings	Straight line over 10 to 25 years
Fixtures and fittings	20%-33% straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is credited or charged to profit or loss.

#### 1.6 Impairment of fixed assets

At each reporting period end date, the credit union reviews the carrying amounts of its tangible and intangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any). Where it is not possible to estimate the recoverable amount of an individual asset, the credit union estimates the recoverable amount of the cash-generating unit to which the asset belongs.

Recoverable amount is the higher of fair value less costs to sell and value in use. In assessing value in use, the estimated future cash flows are discounted to their present value using a pre-tax discount rate that reflects current market assessments of the time value of money and the risks specific to the asset for which the estimates of future cash flows have not been adjusted.

If the recoverable amount of an asset (or cash-generating unit) is estimated to be less than its carrying amount, the carrying amount of the asset (or cash-generating unit) is reduced to its recoverable amount. An impairment loss is recognised immediately in the revenue account, unless the relevant asset is carried at a revalued amount, in which case the impairment loss is treated as a revaluation decrease.

Recognised impairment losses are reversed if, and only if, the reasons for the impairment loss have ceased to apply. Where an impairment loss subsequently reverses, the carrying amount of the asset (or cash-generating unit) is increased to the revised estimate of its recoverable amount, but so that the increased carrying amount does not exceed the carrying amount that would have been determined had no impairment loss been recognised for the asset (or cash-generating unit) in prior years. A reversal of an impairment loss is recognised immediately in the revenue account, unless the relevant asset is carried at a revalued amount, in which case the reversal of the impairment loss is treated as a revaluation increase.

#### 1.7 Cash at bank and in hand

Cash at bank and in hand are basic financial assets and include cash in hand, deposits held at call with banks and other short-term liquid investments with original maturities of less than 8 days.

#### 1.8 Financial instruments

The credit union has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments. Financial instruments are recognised in the credit union's balance sheet when the credit union becomes party to the contractual provisions of the instrument.

##### **Basic financial assets**

Basic financial assets, which include loans to members and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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### 1 Accounting policies

(Continued)

#### **Other financial assets**

Other financial assets, including investments in equity instruments which are not subsidiaries, associates or joint ventures, are initially measured at fair value, which is normally the transaction price. Such assets are subsequently carried at fair value and the changes in fair value are recognised in the revenue account, except that investments in equity instruments that are not publicly traded and whose fair values cannot be measured reliably are measured at cost less impairment.

#### **Impairment of financial assets**

The credit union assesses, at each balance sheet date, if there is objective evidence that any of its loans to members are impaired. The loans are assessed collectively in groups that share similar credit risk characteristics, because no loans are individually significant. In addition, if, during the course of the year, there is objective evidence that any individual loan is impaired, a specific loss will be recognised. Any impairment losses are recognised in the revenue account, as the difference between the carrying value of the expected cash flows.

#### **Derecognition of financial assets**

Financial assets are derecognised only when the contractual rights to the cash flows from the asset expire or are settled, or when the credit union transfers the financial asset and substantially all the risks and rewards of ownership to another entity, or if some significant risks and rewards of ownership are retained but control of the asset has transferred to another party that is able to sell the asset in its entirety to an unrelated third party.

#### **Classification of financial liabilities**

Financial liabilities and equity instruments are classified according to the substance of the contractual arrangements entered into.

#### **Basic financial liabilities**

Basic financial liabilities, including members deposits are classified as debt and are initially recognised at transaction price. Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### **Other financial liabilities**

Debt instruments that do not meet the conditions in FRS 102 paragraph 11.9 are subsequently measured at fair value through the revenue account. Debt instruments may be designated as being measured at fair value through the revenue account to eliminate or reduce an accounting mismatch or if the instruments are measured and their performance evaluated on a fair value basis in accordance with a documented risk management or investment strategy.

#### **Derecognition of financial liabilities**

Financial liabilities are derecognised when the credit union's contractual obligations expire or are discharged or cancelled.

### 1.9 Taxation

The tax expense for the period comprises current tax. Tax is recognised in the revenue account, except that a change attributable to an item of income or expense recognised as other comprehensive income is also recognised directly in other comprehensive income.



# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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### 1 Accounting policies

(Continued)

#### **Current tax**

The tax currently payable is based on taxable surplus for the year. Taxable surplus differs from the surplus as reported in the revenue account because it excludes items of income or expense that are taxable or deductible in other years and it further excludes items that are never taxable or deductible. The credit union's liability for current tax is calculated using tax rates that have been enacted or substantively enacted by the reporting end date.

#### **1.10 Employee benefits**

The costs of short-term employee benefits are recognised as a liability and an expense. The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received. Termination benefits are recognised immediately as an expense when the credit union is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### **1.11 Retirement benefits**

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

#### **1.12 Government grants**

Grants are recognised at the fair value of the asset received or receivable when there is reasonable assurance that the grant conditions will be met and the grants will be received. Revenue grants are recognised as income over the periods when the related costs are incurred. Capital grants are recognised in income systematically over the asset's expected useful life. If part of such a grant is deferred it is recognised as deferred income rather than being deducted from the asset's carrying amount.

### 2 Judgements and key sources of estimation uncertainty

In the application of the credit union's accounting policies, the Directors are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

#### **Key sources of estimation uncertainty**

The estimates and assumptions which have a significant risk of causing a material adjustment to the carrying amount of assets and liabilities are as follows.

#### **Loan Impairment**

The credit union assesses, at each reporting date, if there is objective evidence that any of its loans to customers are impaired. The loans are assessed collectively in groups that share similar credit-risk characteristics. In addition, if, during the course of the year, there is objective evidence that any individual loan is impaired, a specific loss will be recognised. Any impairment losses are recognised in the Revenue Account, as the difference between the carrying value of the loan and the net present value of the expected cash flows.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 3 Interest receivable and similar income

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Interest income on loans	1,897,759	1,817,024
Interest income on bank deposits	94,005	53,038
	<u>1,991,764</u>	<u>1,870,062</u>

### 4 Interest payable and similar charges

As shares are classed as a liability the dividend on these shares is classed as interest for accounting purposes under FRS 102:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Interest and similar charges paid during the period</b>		
Dividend on dividend bearing shares	513,761	360,259
Distributions to juvenile members	6,000	4,044
	<u>519,761</u>	<u>364,303</u>

The distributions on member's shares represents distributions paid in the year which were approved at the last Annual General Meeting. The dividend rates approved at the previous AGM were:

	<b>2022</b>	<b>2021</b>
	<b>%</b>	<b>%</b>
<b>Dividend rates paid during year</b>		
Ordinary share dividend	1.50	1.20
Juvenile share distribution	1.80	1.80
	<u>1.80</u>	<u>1.80</u>

At the forthcoming Annual General Meeting the Directors will propose the following dividend based on the results for the current year. If approved this dividend will be included as a cost in next year's financial accounts once it has been paid.

	<b>2022</b>	<b>2021</b>
	<b>%</b>	<b>%</b>
<b>Dividend rates to be proposed at the Annual General Meeting</b>		
Ordinary share dividend	1.90	1.50
	<u>1.90</u>	<u>1.50</u>

### 5 Fees and commissions receivable

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Entrance fees	2,525	2,525
Service charges	340	360
Insurance commission	1,066	764
	<u>3,931</u>	<u>3,649</u>

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 6 Fees and commissions payable

	2022 £	2021 £
Bank charges	26,346	12,521

### 7 Other operating income

	2022 £	2021 £
Other income	4	86,168
Grant income	-	266,667
	<u>4</u>	<u>352,835</u>

The credit union received £266,667 from Social Investment Scotland during the previous year. The grant was to increase the affordability of available finance and strengthen the balance sheet of the credit union. Due to the conditions of the grant it has been recognised in the previous financial year.

### 8 Administrative expenses

	Notes	2022 £	2021 £
Staff costs	11	468,890	483,191
Death benefit insurance		53,228	124,946
External auditor's remuneration		4,984	7,992
Member communication and advertising		11,872	11,064
Legal, professional and credit control costs		72,194	50,936
Computer and software expenses		69,967	60,759
Donations		28,408	2,563
General administration costs		18,961	10,458
		<u>728,504</u>	<u>751,909</u>

### 9 Other operating expenses

	2022 £	2021 £
Regulatory costs	19,732	14,682
Costs of occupying offices	27,026	21,216
	<u>46,758</u>	<u>35,898</u>

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 10 Operating surplus

	2022	2021
	£	£
Operating surplus for the year is stated after charging:		
Fees payable to the credit union's external auditor for the audit of the financial statements	4,984	7,992
Depreciation of owned tangible fixed assets	31,266	34,928
Amortisation of intangible assets	14,027	29,347
	<u>46,277</u>	<u>72,267</u>

### 11 Employees

The average monthly number of persons (including Directors) employed by the credit union during the year was:

	2022	2021
	Number	Number
Directors	14	11
Staff	12	13
	<u>26</u>	<u>24</u>

Directors, who are not employees of the credit union, do not receive remuneration from the credit union. The aggregate remuneration of employees comprised:

	2022	2021
	£	£
Wages and salaries	368,126	387,993
Social security costs	36,760	33,249
Pension costs	64,004	61,949
	<u>468,890</u>	<u>483,191</u>

### 12 Corporation tax

	2022	2021
	£	£
<b>Current tax</b>		
UK corporation tax on taxable surplus for the current period	17,861	10,077
	<u>17,861</u>	<u>10,077</u>

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

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The actual charge for the year can be reconciled to the expected charge for the year based on the surplus or deficit and the standard rate of tax as follows:

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Surplus before taxation	484,323	943,737
Expected tax charge based on the standard rate of corporation tax in the UK of 19.00% (2021: 19.00%)	92,021	179,310
Tax effect of income/expenditure not taxable in determining taxable surplus	(74,160)	(169,233)
Taxation charge for the year	17,861	10,077

### 13 Loans and advances to banks

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Cash held at banks	9,057,164	10,268,608
Bank deposits	11,055,607	6,036,496
Loans and advances to banks	20,112,771	16,305,104
Cash in hand	166	228
Total cash and bank balances	20,112,937	16,305,332
<b>Loans split by repayment period</b>		
Cash and cash equivalents	9,057,330	10,268,836
Amounts maturing in over 8 days	11,055,607	6,036,496
	20,112,937	16,305,332

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 14 Loans and advances to customers

	Notes	2022 £	2021 £
<b>Loan movement</b>			
Opening balances		25,764,695	24,262,624
Interest on loans		1,897,759	1,817,024
Loan cash movement during the period		(2,638,519)	(285,382)
Loans derecognised		(108,694)	(29,571)
		<u>24,915,241</u>	<u>25,764,695</u>
Loan impairment provisions	15	(258,272)	(209,534)
		<u>24,656,969</u>	<u>25,555,161</u>
<b>Loans split by repayment period</b>			
Capital repayments due within 1 year		6,433,447	6,826,752
Capital repayments due after 1 year		18,481,794	18,937,943
Loan impairment provisions	15	(258,272)	(209,534)
		<u>24,656,969</u>	<u>25,555,161</u>
<b>Loans split by type</b>			
Loans to members		24,915,241	25,764,695
Loan impairment provisions	15	(258,272)	(209,534)
		<u>24,656,969</u>	<u>25,555,161</u>

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 15 Loan impairment

	Write off Provision £	Arrears Provision £	Total Provisions £
<b>Loan impairment provision</b>			
Opening balances	23,120	186,414	209,534
Provision movement	(19,651)	68,389	48,738
	<u>3,469</u>	<u>254,803</u>	<u>258,272</u>
Closing balances	<u>3,469</u>	<u>254,803</u>	<u>258,272</u>

Under Financial Reporting Standard 102 (FRS 102), the criteria for derecognising (writing off a loan) is different from when the credit union would write off the loan for internal purposes. Loans written off by the Board that do not meet the criteria in FRS 102 for being derecognised are not written off in these financial statements. The loans the credit union feel should be written off but which do not meet the criteria in FRS 102 for being derecognised are fully provided in the write off provision which is shown above. As a result there is no net effect on the surplus or net assets of the credit union from this requirement of FRS 102.

	Notes	2022 £	2021 £
<b>Impairment revenue account charge</b>			
Impairment provision movement		48,738	37,095
Bad debts derecognised	14	108,694	29,571
Bad debts recovered		(12,718)	(12,763)
		<u>144,714</u>	<u>53,903</u>

### 16 Intangible fixed assets

	Software £
<b>Cost</b>	
At 1 October 2021	301,053
Additions - separately acquired	22,083
	<u>323,136</u>
At 30 September 2022	<u>323,136</u>
<b>Amortisation and impairment</b>	
At 1 October 2021	257,726
Amortisation charged for the year	14,027
	<u>271,753</u>
At 30 September 2022	<u>271,753</u>
<b>Carrying amount</b>	
At 30 September 2022	<u>51,383</u>
At 30 September 2021	<u>43,327</u>

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 17 Tangible fixed assets

	Freehold land and buildings	Fixtures and fittings	Total
	£	£	£
<b>Cost</b>			
At 1 October 2021	429,868	192,912	622,780
Additions	32,292	12,795	45,087
At 30 September 2022	462,160	205,707	667,867
<b>Depreciation and impairment</b>			
At 1 October 2021	390,455	167,503	557,958
Depreciation charged in the year	8,477	22,789	31,266
At 30 September 2022	398,932	190,292	589,224
<b>Carrying amount</b>			
At 30 September 2022	63,228	15,415	78,643
At 30 September 2021	39,413	25,409	64,822

### 18 Other receivables

	2022	2021
	£	£
<b>Amounts falling due within one year:</b>		
Other debtors	96,959	86,241

### 19 Customer accounts

	2022	2021
	£	£
<b>Deposit movement</b>		
Opening balances	36,931,874	33,300,073
Deposited during the period	24,498,579	22,155,461
Withdrawn during the period	(22,015,778)	(18,523,660)
	39,414,675	36,931,874
<b>Deposits split by type</b>		
Standard dividend bearing member shares	38,881,209	36,402,588
Corporate dividend bearing shares	270,870	266,876
Juvenile member deposits	262,596	262,410
	39,414,675	36,931,874



# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 20 Other liabilities

	2022	2021
	£	£
Corporation tax	17,861	10,077
Other creditors	19,722	17,232
Accruals and deferred income	31,010	48,539
	<u>68,593</u>	<u>75,848</u>

### 21 Retirement benefit schemes

	2022	2021
	£	£
<b>Defined contribution schemes</b>		
Charge to revenue account in respect of defined contribution schemes	64,004	61,949
	<u>64,004</u>	<u>61,949</u>

The credit union operates a defined contribution pension scheme for all qualifying employees. The assets of the scheme are held separately from those of the credit union in an independently administered fund.

### 22 Financial risk management

The credit union manages its shares and loans so that it earns income from the margin between interest receivable and interest payable (including dividends paid).

The main financial risks arising from the activities of the credit union are credit risk, liquidity risk and market risk. The Board reviews and agrees policies for managing each of these risks which are summarised below:

#### **Credit risk**

Credit risk is the risk that a borrower will default on their contractual obligations relating to repayment to the credit union, resulting in financial loss to the credit union. In order to manage this risk the Board approves the lending policy and all changes to it. All loan applications are assessed with reference to the lending policy in force at the time. Subsequently loans are regularly reviewed for any factors that may indicate the likelihood of repayment has changed. The credit union also monitors its banking arrangements for credit risk.

#### **Liquidity risk**

The policy of the credit union is to maintain sufficient funds in liquid form at time to ensure that it can meet its liabilities as they fall due and meet the liquidity ratios set by the regulators. The objective of the policy is to provide a degree of protection against any unexpected developments that may arise

#### **Market risk**

Market risk generally comprises of interest rate risk, currency risk and other price risk. The main risks impacting the credit union are set out below:

**Interest rate risk:** The main interest rate risk for the credit union arises between the interest rate exposure on loans, bank deposits and shares that form an integral part of a credit union's operations. The credit union considers rates of interest receivable when deciding on proposed dividend rates. Dividend rates are based on the historical results of the credit union and the credit union's strategic plans. The credit union does not use interest rate options to hedge its own positions.

**Foreign Currency Risk:** All transactions are carried out in sterling and therefore the credit union is not exposed to any form of foreign currency risk.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

### 23 Credit risk on lending

The credit union holds the following security against its loans to members:

	2022	2021
	£	£
<b>Security for loans</b>		
Attached shares	3,971,933	3,197,985

The carrying amount of the loans to members represents the credit union's maximum exposure to credit risk. The following table provides information on the credit quality of loan repayments. Where loans are not impaired it is expected that the amounts repayable will be received in full. The status 'past due' includes any loan where payments are in arrears. The amount included is the entire loan amount and not just the overdue amount.

	2022	2021
	£	£
<b>Loans not individually impaired</b>		
Not past due	24,676,256	25,579,361
Up to 3 months past due	123,464	59,099
	<u>24,799,720</u>	<u>25,638,460</u>
<b>Loans individually impaired</b>		
Between 3 and 6 months past due	61,954	34,229
Between 6 months and 1 year past due	26,841	9,625
Over 1 year past due	23,257	59,261
Individually impaired and written off for internal purposes	3,469	23,120
	<u>115,521</u>	<u>126,235</u>
Total loans	24,915,241	25,764,695
Impairment allowance	(258,272)	(209,534)
	<u>24,656,969</u>	<u>25,555,161</u>

### 24 Credit risk on bank and investments

The credit union invests funds not yet actively deployed in the following investments:

	2022	2021
	£	£
Bank accounts	9,057,164	10,268,608
Bank term deposits	11,055,607	6,036,496
	<u>20,112,771</u>	<u>16,305,104</u>

The credit union believes the full amount of these investments is recoverable.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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### 25 Interest rates on financial instruments

The following table shows the interest earned during the year divided by the average loan balance and the dividend/interest paid during the year divided by the average share balance. The average balance is taken as the average of the opening and closing balances.

	2022		2021	
	Amount	Rates received	Amount	Rates received
	£	in year	£	in year
		%		%
<b>Financial assets</b>				
Loans to members	24,915,241	7.49%	25,764,695	7.26%
Loans and advances to banks	20,112,771	0.52%	16,305,104	0.36%
	<u>45,028,012</u>		<u>42,069,799</u>	
<b>Financial liabilities</b>				
Juvenile deposits	(262,596)	2.29%	(262,410)	1.60%
Dividend bearing shares	(39,152,079)	1.35%	(36,669,464)	1.03%
	<u>(39,414,675)</u>		<u>(36,931,874)</u>	

### 26 Reserves

#### General Reserve

The general reserve represents the base capital of the credit union and is the retained surpluses and deficits which have not been allocated to another specific reserve.

#### Other

The Other Reserve represents funds the Board have allocated towards investment in new technology and staff to improve the growth and efficiency of the credit union.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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### 27 Capital

The credit union classes all of its reserves as capital. The credit union manages its reserves through its financial and budgeting policies and procedures. The Prudential Regulation Authority sets out requirements for regulatory capital that the credit union must maintain. The credit union's compliance with the requirements at the year end is set out below:

	2022 %	2021 %
Actual regulatory capital ratio	10.68	10.78
<b>Regulatory requirement</b>		
Regulatory minimum capital ratio requirement	7.33	7.29

### 28 Analysis of changes in net funds

	1 October 2021 £	Cash flows 30 September 2022 £	£
Cash and cash equivalents	10,268,836	(1,211,506)	9,057,330
Bank deposits maturing in over 8 days	6,036,496	5,019,111	11,055,607
	<u>16,305,332</u>	<u>3,807,605</u>	<u>20,112,937</u>

### 29 Financial commitments, guarantees and contingent liabilities

#### Contingent liabilities

The credit union participates in the Financial Services Compensation Scheme (FSCS) which provides protection for its members up to the level of protection offered by the FSCS. As a result of the credit union's participation it has a contingent liability, which cannot be quantified, in respect of future contributions to the FSCS, as required by the Financial Services and Markets Act 2000.

#### Financial commitments

The credit union has financial commitments of £Nil (2021: 25,313) at the year end.

# SCOTTISH POLICE CREDIT UNION LTD

## NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 SEPTEMBER 2022

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### 30 Related party transactions

The credit union classes the Directors and members of the senior management team as key management.

#### Remuneration of key management personnel

The remuneration of key management personnel is as follows.

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Wages and salaries	222,771	206,445
Pension expense	33,619	31,570
	<u>          </u>	<u>          </u>
Aggregate compensation	<u>256,390</u>	<u>238,015</u>

#### Transactions with key management

Balances held by members of key management and their close family members in the credit union are set out below. Loans to key management and their close family members are on standard terms and conditions.

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Loans to key management and their close family	95,074	92,956
Shares held by key management and their close family	239,622	227,007
	<u>          </u>	<u>          </u>

#### Other related party transactions

Five of the Directors are Trustees of The Scottish Police Credit Union Foundation (SPCU Foundation). During the year the Credit Union donated £28,408 (2021: £2,563) to the SPCU Foundation.

### 31 Prior period adjustment

Following the completion of 2020/21 the Board decided to transfer £495,000 into the Other Reserve,. The transfer was not reflected in the account for the year ended 30 September 2021. The prior period results have been restated to reflect this transfer. This has no impact on the surplus for the period or total assets and its only impact is to increase other reserves by £495,000 and reduce general reserves by an equivalent amount.

**The following page does not form part of the statutory accounts**

# SCOTTISH POLICE CREDIT UNION LTD

## DETAILED REVENUE ACCOUNT

FOR THE YEAR ENDED 30 SEPTEMBER 2022

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	Notes	2022 £	2021 £
<b>Income</b>			
Interest income on loans	3	1,897,759	1,817,024
Interest income on bank deposits	3	94,005	53,038
Fees and commissions receivable	5	3,931	3,649
Other income	7	4	352,835
		<hr/>	<hr/>
		1,995,699	2,226,546
<b>Expenditure</b>			
Staff costs	11	468,890	483,191
Death benefit insurance		53,228	124,946
Auditors remuneration		4,984	7,992
Member communication and advertising	8	11,872	11,064
Legal, professional and credit control costs	8	72,194	50,936
Computer and software expenses	8	69,967	60,759
Bank charges	6	26,346	12,521
Donations	8	28,408	2,563
General administration costs	8	18,961	10,458
Regulatory costs	9	19,732	14,682
Costs of occupying offices	9	27,026	21,216
Depreciation and amortisation	10	45,293	64,275
Impairment on loans for bad and doubtful debts	15	144,714	53,903
		<hr/>	<hr/>
		991,615	918,506
Surplus before taxation		1,004,084	1,308,040
Corporation tax	12	(17,861)	(10,077)
		<hr/>	<hr/>
		986,223	1,297,963
Distributions		(519,761)	(364,303)
		<hr/>	<hr/>
Surplus for the year		466,462	933,660
		<hr/> <hr/>	<hr/> <hr/>

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Registered Office: 165 Baillieston Road  
Glasgow G32 0TN  
Tel: 0141 771 1314  
Fax: 0141 771 0012  
Email: [info@scottishpolicecu.co.uk](mailto:info@scottishpolicecu.co.uk)  
Web: [www.scottishpolicecu.co.uk](http://www.scottishpolicecu.co.uk)

Alexander Sloan  
180 St Vincent Street  
Glasgow  
G2 5SG

18/11/2022

Dear Alexander Sloan

We confirm that the following representations are made on the basis of enquiries of management and staff with relevant knowledge and experience (and, where appropriate, of inspection of supporting documentation) sufficient to satisfy ourselves that we can properly make each of the following representations to you in connection with your audit of the credit union's financial statements for the year ended 30 September 2022.

### **General**

1.

We acknowledge as directors our responsibility under the Credit Union Act 1979 and the Co-operative and Community Benefit Societies Act 2014 for preparing financial statements in accordance with applicable law and United Kingdom Accounting Standards (UK Generally Accepted Accounting Practice), for being satisfied that they give a true and fair view and for making accurate representations to you. All the accounting records have been made available to you for the purpose of your audit and all the transactions undertaken by the credit union have been properly reflected and recorded in the accounting records. All other records and related information, including correspondence from the regulator, minutes of all management and member meetings have been made available to you.

2. The financial statements are free of material misstatements, including omissions.

3. We confirm that we believe a prior year adjustment should be processed to transfer £495,000 from general to other reserves.

4. We confirm that we have approved all year end adjustments processed during the preparation of the financial statements.

### **Internal Control and Fraud**

5. We acknowledge our responsibility for the design and implementation of internal control systems to prevent and detect fraud and error. We believe this responsibility has been appropriately fulfilled during the period. We have disclosed any assessments of frauds which have been carried out. We have disclosed to you all instances of known or suspected fraud affecting the entity involving management, employees who have a significant role in internal control or others that could have a material effect on the financial statements. We have also disclosed to you all information in relation to allegations of fraud or suspected fraud affecting the entity's financial statements communicated by current or former employees, analysts, regulators or others.

### **Loans**

6. All loans from the Credit Union to Committee Members, Staff and their relatives were issued under normal terms and they received no special privileges due to their position with the Credit Union.





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Tel: **0141 771 1314**  
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Web: [www.scottishpolicecu.co.uk](http://www.scottishpolicecu.co.uk)

7. The Credit Union has reviewed the adequacy of loan provisions and is satisfied that the loan provision in the financial statements is adequate to provide for the credit union's doubtful debts. We believe that the provision provides adequate cover for the amortised cash flows using the effective interest rates.

#### **Assets and Liabilities**

8. The credit union has satisfactory title to all assets and there are no liens or encumbrances on the credit union's assets, except for those that are disclosed in the notes to the financial statements.
9. We have recorded or disclosed, as appropriate, all liabilities, both actual and contingent, and have disclosed in the notes to the financial statements all guarantees that we have given to third parties.
10. We have no plans or intentions that may materially alter the carrying value or classification of assets and liabilities reflected in the financial statements.

#### **Accounting Estimates**

11. The methods, data and significant assumptions used by us in making accounting estimates, and their related disclosures, are appropriate to achieve recognition, measurement and disclosure that is reasonable in the context of the applicable financial reporting framework.

#### **Legal Claims**

12. We have disclosed to you all claims in connection with loan or insurance mis-selling or litigation that have been, or are expected to be, received and such matters, as appropriate, have been properly accounted for and disclosed in the financial statements.

#### **Laws and Regulations**

13. We confirm that there have been no instances of non-compliance (including breaches and possible breaches) with any contract or with those laws and regulations which provide a legal framework within which the scheme conducts its business, namely:-
  - PRA and FCA handbooks
  - The Credit Union Act 1979 and The Co-operative and Community Benefit Societies Act 2014
  - The Financial Services and Markets Act 2000.
  - Money Laundering Regulations
  - Credit Union Rulebook
  - Data Protection Legislation



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Web: [www.scottishpolicecu.co.uk](http://www.scottishpolicecu.co.uk)

### Related Parties

14. Related party relationships and transactions have been appropriately accounted for and disclosed in the financial statements. We have disclosed to you all relevant information concerning such relationships and transactions and are not aware of any other matters which require disclosure in order to comply with the requirements of law or accounting standards.

### Subsequent Events

15. All events subsequent to the date of the financial statements which require adjustment or disclosure have been properly accounted for and disclosed.

### Incuto

16. The Credit Union own the code to the back office system that was being developed by Incuto. Despite the Credit Union being in the process of terminating the relationship with Incuto we believe that this code still has value to the Credit Union and the net book value of the asset of £36,263 should not be impaired as the Credit Union still intend to develop this code.


17. The Credit Union is due £42,632 from Incuto at the year end. The Credit Union is in discussions to recover these funds and believe the full amount is recoverable.

### Going Concern

18. We believe that the credit union's financial statements should be prepared on a going concern basis because current and future sources of funding or support will be more than adequate for the credit union's needs. If the capital ratio was in danger of breaching PRA ratios, we would make restrictions on share balances and repay shares if required to ensure compliance. We have considered a period of twelve months from the date of approval of the financial statements and considered the impacts of Covid-19. We believe that no further disclosures relating to the credit union's ability to continue as a going concern need to be made in the financial statements.

19. In making our assessment we have taken into account the current COVID19 Pandemic, the impact that this is having / and is likely to continue to have on our planned future activities and developments. We have projected our cashflows and are satisfied that, to the best of our knowledge and based on assumptions which we feel appropriate at the time of writing, our cashflow and financial stability is not threatened.

Yours faithfully  
Signed on behalf of the board of directors on 18/11/2022

  
..... (Director)

Allan Macleod..... (Director)

## APPENDIX 1: ADJUSTMENTS MADE TO FINANCIAL STATEMENTS

Adjustments made to financial statements	Dr	Cr	
Corporation Tax Corporation Tax Due	1282	1,282	Being adjustment to tax charge
Corporation Tax Due Salary Maintenance Fund Reserves FRS 102 Provision FRS 102 Loan	1,128 7,897  21,506	9,025 21,506	Being opening balance correction
Debtors Wages	7,175	7,175	Being salary maintenance fund adjustment
Donations Wages Dividends Reserves	25,000 31,540 513,761	570,301	Being reallocation of expenses taken directly to Reserves
FRS 102 Loans FRS 102 Provision	19,651	19,651	Being FRS102 adjustment for reduction in write off provision- no impact on profit
Other Reserves General Reserve Bad Debt Provision Increase Bad Debt Provision	70,000 30,000	70,000 30,000	Being late adjustment per client

**APPENDIX 2: POTENTIAL ADJUSTMENTS NOT MADE TO FINANCIAL STATEMENTS**

Adjustments made to financial statements	Dr	Cr	
Bank Shares	20,005	20,005	Late transactions posted in October 2022

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Austin Dorrian

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Security Level: Email, Account Authentication  
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Alexander Sloan

steven.cunningham@alexandersloan.co.uk

Partner

Alexander Sloan

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(None)*Alexander Sloan*

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